1. Welcomes and Apologies
   Patrick Cawley-Rock (PCR) & Paul Cawley-Rock (PR) joint chairman
   Hazel Cundick (HC)
   Chris Everard (CE)

Apologies
Samm Emmett (SE)
Gerry Pool (GP)
Paul Blake (PB)
Ruth Bones (Clerk to Leire Parish Council)
Mark Graves (District Councillor)
Your Locale representative – Gary Kirk

2. Declaration of Interest
   There were no declarations made by the committee members at this meeting.

3. Minutes of meeting held on 11th July 2019
   Accuracy – Minutes agreed and signed off.

   Matters Arising – None

4. Leire NP Draft Document review:
   The group discussed the draft document and its contents. We looked at what might need changing or adding (eg take ‘shop’ out of one section and change to businesses. Names of front sheet need spelling correctly eg: Paul Cawley Rock)
   There was a discussion about adding other information that might help further the document. Eg: Village history.

   The group thanked Gary for preparing this document.

5. Theme Group Updates:
   Chairs asked for any minutes/emails from theme groups to ensure these are shared with themselves and Clerk to ensure all are aware of any developments.

   a: Housing
   Discussion about letters that were sent out all landowners in Parish in August 2019 to make them aware of the plan and to register interest. Up to this date there has been no response. A suggestion was made to send reminder letters out to landowners at
the end of September 2019 to give a cut-off date for responses (end of October). No other updates were given due to groups members giving their apologies for this meeting.

b. Environment.

Chris E explained that this group had been progressing really well and that most of the steps had been completed. All questions had come back regarding environment in and around Leire. A draft document will be ready by the end of October 2019.

c. Sustainability.

The Parish Council were asked to explore this documentation and send a copy to the NP group. This will be checked again with Ruth for an update as the documents sent to the group were identical to the original.

UPDATE: 19.09.19. Updated copy now received and distributed to Gary and Gerry via email to be looked at further.

6. **Next Steps:**

Obtain the brief history documents of Leire Parish. Currently being written by Carol Cambers.

Updated version of Sustainability plan (Received 19.09.19 from D Morgan)

Update for village for middle of November. Possible leaflet drop/Christmas card to invite villagers to next open event.

7. **A.O.B. None**

8. **Date of next meeting:**

   Thursday 7th November – 7.0pm

9. This date needs to be confirmed by GK and remainder of LNP committee.)